YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution — Seth R. C. S. Arts & Commerce College, Durg

- Name of the Head of the institution — Dr. Pooja Malhotra

- Designation — Principal (In-Charge)

- Does the institution function from its own campus? — Yes

- Phone no./Alternate phone no. — 07882322457

- Mobile No: — 9301402000

- Registered e-mail — rcscollege1964@gmail.com

- Alternate e-mail — profpooja5@gmail.com

- Address — Seth. R. C. S. Arts and Commerce College

- City/Town — Durg

- State/UT — Chhattisgarh

- Pin Code — 491001

2.Institutional status

- Affiliated / Constitution Colleges — Affiliated

- Type of Institution — Co-education

- Location — Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Hemchand Yadav Vishwavidyalaya, Durg**

- Name of the IQAC Coordinator   **Dr. Pramod Yadav**

- Phone No.   **07882322457**

- Alternate phone No.

- Mobile   **9425211987**

- IQAC e-mail address   **pramodyadav060371@gmail.com**

- Alternate e-mail address

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.rcscollege.com/admin/templatepdf/428_AQAR22-23REPORT.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.rcscollege.com/template.php?mainmenu=STUDENT&submenu=Academic%20calendar&subsubmenu=2023-24&subsubsubmenu=#mycontent

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.38**	**2017**	**30/10/2017**	**29/10/2022**
Cycle 2	**B++**	**2.76**	**2023**	**10/06/2023**	**09/06/2028**

6.Date of Establishment of IQAC   **20/11/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest   **Yes**

NAAC guidelines

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year `3`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- `Academic Calendar for the academic year 2023-2024 was made more comprehensive that included a variety of activities`

- `Continuous focus on improving teaching-learning infrastructure and ICT tools.`

- `Suggested to arrange lectures of external experts in different subjects for students.`

- `Promoting students to participate at various levels in sports and games events, cultural and co-curricular activities, etc.`

- `IQAC has organized workshop on NAAC Reforms 2024 for staff.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Improving teaching-learning infrastructure and ICT tools.	An Interactive panel was installed in seminar hall for students and staff.
Purchase new computers to fulfil demand of students and staff.	New 10 computers purchased for students and staff.
Encourage students participation in different events in and outside the college	Number of students participated in various level of sports and games events, debates, elocution, etc. competitions and won.
To introduce new courses.	Applied for two new courses BBA and ITEP.
Reconstruction of Canteen.	Canteen was reconstructed with new look.

13.Whether the AQAR was placed before statutory body?　　Yes

- Name of the statutory body

Name	Date of meeting(s)
Principal	01/02/2025

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Seth R. C. S. Arts & Commerce College, Durg
• Name of the Head of the institution	Dr. Pooja Malhotra
• Designation	Principal (In-Charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07882322457
• Mobile No:	9301402000
• Registered e-mail	rcscollege1964@gmail.com
• Alternate e-mail	profpooja5@gmail.com
• Address	Seth. R. C. S. Arts and Commerce College
• City/Town	Durg
• State/UT	Chhattisgarh
• Pin Code	491001
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Hemchand Yadav Vishwavidyalaya, Durg

• Name of the IQAC Coordinator	**Dr. Pramod Yadav**
• Phone No.	**07882322457**
• Alternate phone No.	
• Mobile	**9425211987**
• IQAC e-mail address	**pramodyadav060371@gmail.com**
• Alternate e-mail address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.rcscollege.com/admin/templatepdf/428_AQAR22-23REPORT.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.rcscollege.com/template.php?mainmenu=STUDENT&submenu=Academic%20calendar&subsubmenu=2023-24&subsubsubmenu=#mycontent

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.38**	**2017**	**30/10/2017**	**29/10/2022**
Cycle 2	**B++**	**2.76**	**2023**	**10/06/2023**	**09/06/2028**

6.Date of Establishment of IQAC	**20/11/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Academic Calendar for the academic year 2023-2024 was made more comprehensive that included a variety of activities

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• Suggested to arrange lectures of external experts in different subjects for students.

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Plan of Action	Achievements/Outcomes
Improving teaching-learning infrastructure and ICT tools.	An Interactive panel was installed in seminar hall for students and staff.
Purchase new computers to fulfil demand of students and staff.	New 10 computers purchased for students and staff.
Encourage students participation in different events in and outside the college	Number of students participated in various level of sports and games events, debates, elocution, etc. competitions and won.
To introduce new courses.	Applied for two new courses BBA and ITEP.
Reconstruction of Canteen.	Canteen was reconstructed with new look.

13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Principal	01/02/2025

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	29/02/2024

15.Multidisciplinary / interdisciplinary

The National Education Policy (NEP) — 2020 is one of the significant milestones and a landmark document in the history of Indian higher education system which has cleared path for transformation and amend the education system. Seth R. C. S. Arts & Commerce College, Durg affiliated to Hemchand Yadav Vishwavidyalaya, Durg is eagerly ready to implement whatever instructions come from the university and the Department of Higher Education, Chhattisgarh. The college has however prepared

itself for the adaptation of the NEP. Our college has open up whole new vista for betterment and ready to implement. At the college level various Multidisciplinary/Interdisciplinary activities are conducted. The College follows the curriculum designed by university. In line with NEP 2020, curriculum is being designed by higher education department which includes credit-based course and focuses on active research at the regional level for attainment of holistic and multidisciplinary education.

16.Academic bank of credits (ABC):

Department of Higher Education, Chhattisgarh and the affiliating university will provide guidelines for the implementation of ABC. The institution will adhere to the guidelines of the affiliated university and the state's Higher Education Department. The College will follow the roadmap prepared by the University or the Education Department to implement the ABC

17.Skill development:

The college promotes skill development in students and MoUs have been signed with institutions that offer expertise for continuous upgrading of skills in students. To inculcate positivity among the students, value-based education focusing on the development of moral values and life skills is included in the curriculum of many programmes. The College offers various skill-oriented diploma courses that are directly linked with development of life skills and entrepreneurship. Post Graduate Diploma in Computer Application. Post Graduate Diploma in Yoga Education and Philosophy.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Programmes offered by the college has courses based on Indian Art and Culture, which every student at UG level has to study compulsorily. Integrating the Indian Knowledge System into education can enrich the learning experience and promote cultural awareness. Here are some appropriate strategies: Include subjects that reflect local history, traditions, and knowledge systems. Offer courses in regional languages alongside English or Hindi to make learning accessible and relevant. Organize events that feature local artists and scholars to share their knowledge and skills. Incorporate field trips to historical sites, cultural festivals, or artisan workshops to provide experiential learning opportunities. Teaching in regional languages, and using technology to enhance their teaching practices.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The entire curriculum and teaching learning process of the college is focused towards preparing students for future job prospects. Each program has a well-defined Programme Outcome, Programme Specific Outcome and Course Outcome. The primary goals of the teaching-learning process at RCS College include helping students develop conceptual clarity, boosting their confidence and enthusism in the subject matter and encouraging students drive to learn advance and achieving strong academic performance on tests and assignments. Learning Outcome-based Curriculum Framework courses offer students a great deal of opportunity to develop in terms of analytical abilities, creative thinking, and problem-solving skills

20.Distance education/online education:

Online teaching method was adopted using platforms such as Zoom, Google-Meet, Webex and others. All the faculty members received training on how to effectively implement online teaching. Now barriers have been broken which has made imparting knowledge much easier. The accessibility of both student and resource person is easier in an online mode as compared to traditional offline mode. There were WhatsApp groups formed for all classes where all necessary information and study materials are shared.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**162**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1070**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1349**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**498**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**24**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**19**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**32.39**
4.3 Total number of computers on campus for academic purposes	**83**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college implements the well formulated and documented curriculum of the university. For all first-year students Induction Program is organized in the beginning of every year to bring awareness among students. All the students are introduced to their respective faculty members. Some of the frameworks for effective curriculum delivery are as under:

Academic Calendaris prepared according to university calendar and all teachers feel duty bound to execute the calendar contents in to actual practice with zeal and dedication.

Curriculum Planning: All the department heads take care of the curriculum aspects and seamless implementation of time table. All departments finalize the time table and workload of the faculty as per the prescribed curriculum. Every teacher maintains Teaching Plan, Teacher's Diary and Attendance Register which is checked by the principal every month. This provision acts as an effective monitoring system which keeps the principal and teachers in a regular contact in regards with teaching learning task performed by the college.

Internal Assessment: All departments are strictly advised to plan for the conduct of Unit Tests, Assignment, Model Examination and other co-curricular activities comprise the formal evaluative processes. Students are encouraged to discuss with faculty beyond classroom hours for doubt clearing and curriculum discussions.

The college also facilitates an amalgamation of academic and mental health of our students through the mentor-mentee system where each student is assigned a faculty mentor for academic and extra-academic guidance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.rcscollege.com/admin/templatepdf/363_Academic%20Calandor%202023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Institution adheres to the academic calendar by planning and scheduling key events throughout the academic year. Academic calendar of college is prepared at the beginning of the session which is to be followed by all the departments and faculties. University academic calendar is followed meticulously to plan various activities in such a way that the teaching schedule is not disturbed. For continuous internal evaluation we follow a systematic approach including regular assessments, projects and other evaluation methods.

The following reforms have been carried out for CIE:

1.Time table:Schedule for internal examinations is communicated to the students well in advance.

2.Syllabus:The syllabus for the internal examination is also communicated to the students in the classroom by subject teacher one week in advance and also displayed on the department notice boards.

3.Setting of question papers:subject faculty set the question paper keeping University examination pattern in consideration. Question papers are submitted to house examination committeebefore the commencement of the internal assessment test.

4.Conduct of internal assessment:Internal assessment test is conducted as per the time table communicated to the students.

5.Communication of IA marks:Answer scripts of Internal Assessment are distributed in the class. The students are given a chance to bring their grievances if any to the concerned subject teacher or HOD to solve it within one week from the announcement of IA results.

6. Submitting IA marks to University:After internal assessments

marks are uploaded in the university portal.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.rcscollege.com/admin/templatepdf/389_academic%20calendar%20internal%20test.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

77

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

77

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues are core values of the college. Institution integrates various life skills, values local and global challenges through its curriculum delivery. The college runs ten programs in which issues such as civic sense and responsibilities, gender, environmental, sustainable and human values are depicted in the syllabus. Almost all these issues are part of their teaching learning process. Despite this institute arranged various activities and programs on these crosscutting issues such as:

Gender Issues: Reservation Policies, Sex Education and Child

Education in Sociology, Demographic issues in Economics.

Environmental Issues: Environmental Studies is a compulsory subject in B. A. and B. Com Programme and environment related projects is assign to students. Environmental, Pollution Prevention, Sustainable Development in Economics.

Human Values: Human values are covered in curriculum of Political Science, Economics, Hindi Literature and English. Workshops, Quiz Competition are organized for students and faculties to enhance awareness towards human values.

Professional Ethics: In Commerce Professional Ethics are inculcated with subjects like insurance, fundamental of entrepreneurship, Accountancy, Business Regulatory Framework and Business Communication. Professional contents are also in PGDCA, B.LIB., B.P.Ed. and M.Lib. Programmes. Apart from this college has taken various steps to inculcate these issues among the students. NCC and NSS units of the college play an important role and participate in the national flagship programs and address crosscutting issues at community level.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

318

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.rcscollege.com/admin/templatepdf/374_feedbackcollege_001.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2035

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

577

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

ADVANCE LEARNER: Academic performance in the previous academic year is a good indicator to identify the slow and fast learner. Advance students are assessed through their abilities at different levels of exam/tests conducted time to time. Performance in theory and practical class, various competitions conducted by college as well as university like:

- Debate, slogan writing, poster making, essay writing, group discussion. These assessments help the college to identify advance learner.
- The top performance in academic, cultural and sports are awarded and felicitated by giving awards in annual prize distribution.
- Other than these outstanding achievers in all fields every year memorial award is given by ex and present employee in the memory of their beloveds.
- Special efforts are made by the faculties to bridge the gap between advance and slow learner by giving additional attention to the slow learner.

SLOW LEARNER: Faculty members critically analyse the performance of slow learner.

- Attendance proves to be one of the criteria for such assessment. Such students are identified and more attention is given to their needs.
- Faculty provides notes and books of their own to help them and try to be in contact with them on mobile.
- Students discuss their problem with their mentor and such interaction mostly prove positive.
- Faculties help students by paying fee of economically weaker students.
- Slow learners are given special guidance by subject teacher. Question banks and paper solving series are arranged for the students.

- **Unit Tests and Model Examination are conducted for the preparation of university examination.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1070	**24**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in holistic development of students. Students are encouraged to take part in various activities and development program. We have NCC, NSS units as well as Physical Education Department and P.G departments where experiential learning programs are organized in and out campus which enable students to have experience of teaching more effective rather than normal interactive lecture.

- **Industrial visit, library visit, study tour.**
- **Group Discussion, Role Play, Debates, Quiz Competition, Slogan writing, Poster Making, Paper Presentation and webinar are organized to make the learning process more participative.**
- **Extension program activities such as Awareness Program, Swachhat Abhiyan, Voter Awareness Program etc. Extension lectures are organized by different departments which provide the faculty as well as students an opportunity to interact with eminent resource person.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.rcscollege.com/admin/templatepdf/377_student%20centric%20method.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers always try their level best to make teaching learning process more effective by using ICT. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute-

- **LCD Projectors are incorporated while teaching in PG and Diploma classes.**
- **Desktops Arranged at Computer Lab and departments all over the campus.**
- **Printers are installed at Lab and all prominent places.**
- **With the help of Xerox machine students get photocopy of required study material.**
- **Wi-Fi facility.**
- **Interactive Pannel is available in seminar hall to make teaching learning process more effective.**
- **Online study materials and different links are shared in WhatsApp groups of each class.**

Use of ICT

- **PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using projectors.**
- **Seminar and Computer Lab are digitally equipped where guest lectures and expert talks are regularly organized for students.**
- **Video lectures and study materials – Online video lectures and online study materials are made available to students in WhatsApp groups.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.rcscollege.com/admin/templatepdf/378_TEACHING%20LEARNING%20USING%20ICT.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

309

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation plays vital role in teaching learning process.

- **The college follows continuous internal evaluation as directed by university.**
- **Students are pre informed regarding the class tests which are conducted in oral and written form.**
- **Students bring their own copy to write class test after evaluation teacher show copies and keep records for the same so, that they can work on their weakness.**
- **Unit Tests are also conducted in every session to evaluate student's knowledge.**
- **Teacher checks and return Unit Test copies and keep record for the same. On spot discussion of their performance in U.T is done by each faculty in their respective subjects. Sometime students evaluation is monitored through surprise test.**

- **Model Examination is also conducted before final exams. Model exam question papers are prepared as per the University pattern.**
- **Answer copies are provided by college to students for model exam. Paper showing is also done after checking it is compulsory for the entire faculty to value the model exam answer sheet and distributes answer copies back to students.**
- **Teacher discusses question paper in detail and gives tips to attempt annual exam in more effective manner. Suggestions to the teacher are given by the principal to improve the result if necessary.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.rcscollege.com/admin/templatepdf/381_evaluationprocess.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

University Level

Examinations are conducted at the college as per university rules. There is proper provision for the redressal of grievances of the students, their queries and problems concerned with the examination both at university and college level. Grievances and queries related to university exam were resolved by Dean Student welfare (DSW) of the Hemchand Yadav University Durg. Student submits grievance application to (DSW). Students can also apply through RTI and demand for photocopy of their answer sheet. Students have the facility of revaluation of their answer sheets if they are not satisfied with their score.

College Level

Internal and in-house examination committee deals with the grievances of students through proper channel. Students submit application related exam grievances. Entire process is fair and transparent and carried out within 5 days. The issue related to exams and results are solved in given period. The faculties also resolve some of the minor cases when students come to the respective faculty with the grievance related evaluation.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all Programmes offered by the institution are clearly stated and displayed on the college website. Student can go through it and can select a particular programme according to their interest. It is also displayed in departmental notice board for staff, students and public view. The importance of the learning outcomes has been communicated to the teachers in Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes in class room. Faculty member explain the pattern of questions to be asked in annual and semester examination along with the marking scheme. College has 10 departments. In the three years journey of graduation students not only gain academic excellence but also participate in extracurricular activities that enable them to prepare for their future. The college provides them a platform that enhances their knowledge and cognitive skills. In the college the programme outcomes and course outcomes are measure in two ways one includes the direct evaluation by the academic results of the students that is university examination result and another way is an indirect evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Programmes&subsubmenu=PO%20PSO%20CO&subsubsubmenu=#mycontent
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation. Some Assessment methods are as under:

- **Evaluation and analysation of university result.**
- **Unit Test**
- **Group discussion**
- **Seminar for PG Students.**
- **Student projects Assignments.**
- **Yearly Test (Model Test)**
- **Internal Marks are uploaded online on affiliating university's website on the basis of marks obtained in Unit tests and model test.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rcscollege.com/admin/templatepdf/379_resulttabulation.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

418

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.rcscollege.com/admin/templatepdf/379_resulttabulation.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rcscollege.com/admin/templatepdf/380_feedbackcollege_001.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

4

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities in neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college organizes various extension activities in the neighbourhood community. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachhta Abhiyan, Blood donation Camp. The NSS unit of the college organizes various extension activities throughout the year. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students.

Imparting and learning outcomes of the activities:

- Enhance the knowledge of societal issues and problems and to search for solutions by getting involved in their lives.
- Build up relationships and tie ups with organizations to carry forward humanitarian work in future.
- Develop a passion and brotherhood towards community.
- Develop skills and aptitude for problem solving.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/386_otheractivities.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

888

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained lush green campus spread over 6 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms for conducting

theory classes.

Technology Enabled learning facility: The College has ICT enabled classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given in classrooms.

Seminar Hall: The College has an air-conditioned seminar hall and it is well equipped with ICT facilities and interactive panel as well. Hall is regularly used for conducting seminars/workshop/lectures. The students are promoted for active involvement in paper presentations, group discussions, etc.

Departmental Rooms: Separate rooms are there in the college campus for all departments. All departments are well furnished and well-ventilated with the provision of desk top with internet connectivity and wi-fi facility.

Laboratories: Computer lab is well equipped with equipment and facilities. Lab is utilized for conducting practical classes as per the requirements of the curriculum. Labhassufficient licenced software and open-source tools to cater the requirements of curriculum.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

Available band width: 200 mbps. Internet facility is available in whole campus including labs, classrooms, library, offices and all departments.

Library:Library is fully computerized by automating the issue of books with bar code reader. The library covers an area of 228.76 sq. mt. with study room. Excellent Resources are available for self-learning at library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/429_infrastructure%20physical%20facility.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well-maintained campus. The college believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly.

Cultural Activities:

Students are encouraged to participate in the cultural events held in the college like Annual Function, Annual Sports, and Farewell etc., to exhibit cultural talents. Various cultural activities like Dance, Song, Play etc. are organized in college annual function. Different competitions like rangoli, mehndi, poster making etc. are also organized by college for students to exhibit their talents. Students are even sent to other colleges for different types of intercollegiate competitions.

Sports, Games (Indoor, Outdoor)

We have a big playground for all types of outdoor games and well-equipped Indoor Hall, where pupils can play indoor games like badminton, table tennis etc. Wooden Badminton court is available in the indoor hall. College has physical education department and have well qualified faculties from different games and sports. The training and coaching are given by them for different types of indoor and outdoor games. Sports event competitions are conducted in the district and state level in every academic year.

Gymnasium and Yoga Centre

The College has a well-equipped Gymnasium where students can go to exercise using machines, weights and other equipments and accessories. A well-ventilated and spacious yoga hall is also available in college where students can go for meditation and yoga practice under supervision of yoga teacher.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/387_ICT%20enabled%20classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library covers an area of 228.76 sq. mt. with study room. Excellent Resources are available for self-learning at library. Library of RCS College function as the leading information resource centre and is a treasure house of books, journals, magazines, newspapers, and e-resources for staff and students facilitating activities in the institution. Library is fully computerized by automating the issue of books with bar code

reader. The Bar-coding technology is adopted with the software to speedup the circulation process. The information, which the faculty and students are getting from the books in the library, is being utilized in different aspects like the continuation of research work in their respective fields, presenting papers in seminars, publishing their work in journals, etc. Library is equipped with Wi-Fi, Internet and Reading Room Facility. The reading area can accommodate 40 users at any point of time. The library is automated with integrated library management software SOUL 3.0 of INFLIBNET. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins etc are done through the software. Apart from the printed books the library is having access to e resources of N-LIST which is a part of e-shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. User orientation is provided at the beginning of the year regarding the various facilities services and resources available in the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.rcscollege.com/admin/templatepdf/430_library%20report.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

```
0.029
```

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

```
9
```

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous up gradation of technology and the infrastructure is one of the quality policies of the institution. IT facilities have been updated regular basis. New equipments are purchased according to requirement. Ten desktops have been purchased during the year 2023-24. The institution provides IT enabled teaching learning environment in the campus. Well-equipped computer lab with internet connectivity and printers. Four class rooms are facilitated with LCD projector with internet connectivity. LAN and wi-fi facilities are available in all class rooms. The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. CCTV cameras are also installed to keep an eye everywhere. All departments with the provision of desk top with internet connectivity. Computer Lab has sufficient licenced software and open-source tools to cater the requirements of curriculum. The College has an air-conditioned seminar hall and it is well equipped with ICT facilities and interactive panel as well.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

32.39

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Infrastructure academic and physical facilities of institution are well maintained by the college. The college has well established systems and procedures for maintenance and utilizing physical, academic and support facilities. The principal forms various committees for maintenance of infrastructure facilities in campus. Systems and procedures for maintaining and utilizing physical, academic and support facilities

Classrooms: All classrooms and multipurpose hall are ICT enabled. All classrooms have comfortable and sufficient seating arrangement, green boards, Dias, LED Bulbs, and fans.Overall maintenance such as electric equipments and repairs, water cooler etc. of the college is done as per the suggestions of the respective committee and support staff.

Library:The college Library has Advisory Committee to monitor the smooth and effective functioning of all the services provided. The Advisory Committee makes suggestions regarding purchasing of various important books, journals and periodicals etc.

Sports: The college has Sports Committee. Sports committee looks after maintaining the sports ground and sports equipments. The committee makes suggestions about maintenance and utilization of ground. The Ground, Gymnasium and an indoor hall facility is available in our college.

Computer: The college has a computer lab consisting of 60 computers with internet connectivity. Maintenance and minor repairs of computers and other electronic instruments is done by hiring external agencies. The internet/technology advancement committee is responsible for the maintenance of computers and the network facilities in the College.

Canteen: A canteen is run by the external agency. Hygienic food is made available at affordable rates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/426_committees_001.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

216

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

71

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	https://www.rcscollege.com/admin/templatepdf/397_merged.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

235

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

235

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

27

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

233

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institute promotes representation of students on academic and administrative bodies. Student Council which is formed either by electing or nominating according to which ever directives given by the state government. The constitution of the student council is as under:

- **President**
- **Vice President**
- **Secretary**
- **Joint Secretary**

- **Class Representative**

The College Student Council plays a vital role in departmental activities such as organizing seminars, conferences and workshop and other important co-curricular activities of every Department. Student Council always joins hand with faculty members, administrative staffs to ensure overall development of college. Due to not receiving instructions from the State Government, student council was not formed this year. Following academic and administrative bodies/committees where student representation is considered:

- **College Student Council**
- **IQAC**
- **NSS**
- **NCC**
- **PG Council**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

72

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association 'Seth RCS Kala evam Vanijya Mahavidyalaya Alumni Samiti Durg'. Ten members are in executive committee of the Alumni. The president of the committee is Dr. Harish Kashyap, Assistant Professor Kalyan College Bhilai Nagar and the Secretary of the committee is CA Kanta Jain.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/405_alumni%20registration_1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution vision is to the overall development of its students. It strives not only for academic excellence but also for social and emotional wellbeing. The students are taught to focus on research and innovation apart from scholastic activities. The mission is to inculcate in them a desire to be self-reliant and develop an entrepreneurial mindset along with humility. The College nurtures human values in students through various community outreach programs organized by NCC, NSS, Red Cross. The College emphasizes on holistic development of students which is ensured by activities and events conducted by various departments and cells. Socio-economic inclusivity is ensured by providing fee concession, scholarship and we have poor boys fund through which economically weaker students get benefitted.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Vision%20And%20Mission&subsubmenu=&subsubsubmenu=#mycontent
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management in academics and other activities. Decentralization of powers for decision making in academic activities is in practice under three levels. Governing level members includes the Chairman, Governing Body and Principal managing the overall activities of the institution. They are responsible for the development of policies, guidelines, strategies and framework for the improvement of quality of the institution. Operational level members include the Heads of the Departments, IQAC, R&D, Staff Council, Examination Committee, Cultural Committee etc. for the implementation of policies made my governing level. They are responsible to plan, analyse, monitor, verify and improve the plans implemented under various departments of the institution. Implementation level members include faculty members, non-teaching staff and supporting staff who execute all the activities of the institution. They are responsible for effective implementation of the plans made by the middle level members formulated towards achieving the goals set by the governing level. All the academic activities are decentralized and decisions are taken with the participation of stakeholders at all levels through discussions in the department meetings, meetings of supporting bodies, HODs meetings with Principal, Principal meeting with Management and Governing Body meetings. Staff representation in committees, cells and unit which helps in nurture discipline, equality and community spirit in the students. NCC, NSS, Equal Opportunity Cell, and the Cultural Committee which promote creative development, cultural enrichment and skills, in students.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/406_Decentralization%20of%20power.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/Perspective plan serves as a roadmap for Seth R. C. S. Arts & Commerce College, outlining its long-term goals, objectives, and strategies. To assess the deployment of the institutional Strategic/Perspective plan, a comprehensive evaluation was conducted. The assessment process involved reviewing relevant documents and analysing the implementation strategies and outcomes.

Teaching and Learning

- Submitting and following teaching Plans.
- Preparing Academic calendar.
- Using advanced methods of teaching.
- Conducting unit tests, group discussions and assignments etc.
- Guest lectures by highly qualified resource persons are organized for students

Examination and Evaluation

- Conducts the internal and external examination as per norms and guidelines of university.
- Examinations are conducted as per the academic calendar.
- The main evaluation used to assess the student knowledge is by a written test, projects, assignment and seminars.

- Internal examinations are conducted and marks were sent to the affiliating university.

Research and Development

- The College has well established research and development cell. Many teachers are actively involved in research activities.

- **The college management extends helping hand towards the young researchers and provide all kind of support for their qualification enhancement.**
- **Encourages the faculty members to publish the research papers in the National and International journals.**

Library, ICT and Physical Infrastructure

- **An enriched library is regularly upgraded and updated having new books, journals and learning material are added every year.**
- **College library is linked with N-LIST of INFLIBNET.**
- **Library software system SOUL 3.0 is available.**
- **We have ICT enabled seminar halls, three digital classrooms equipped with LCD.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/407_strategy%20development%20for%20website.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the rules and regulations are followed strictly under the provision laid down in the Act, 2006. Recruitment of the post of a teacher or other employee shall be made in accordance with the provisions of College Code Statute No. 28. Teachers play an integral role in the management and decision-making bodies of the institution. In addition to their teaching responsibilities, they also participate in administrative and executive processes. Two faculty members are teacher representatives in the Governing Body to voice about the student teacher viewpoint. The Staff Council is chaired by the Principal and an elected teacher is the secretary to the staff council. Each faculty in the college is a member of two or more committees of the college. The staff council committees form the backbone of the college. Teachers engagement in the overall functioning of the college through the staff council is enumerated below:

Teachers convey and participate in committees that fulfill admission and academic workload of the college. To execute the responsibilities various committees such as General Purchase Committee, Development Committee, Anti-Ragging Cell, Discipline Committee and other committees are formed.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Organogram%20Of%20The%20Institution&subsubmenu=&subsubsubmenu=#mycontent
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and nonteaching staff. Following welfare measures are in practices:

- **EWF/EPFO/ESIC Advance/Part final withdrawal for all staff as per rules.**
- **Medical leave .**
- **Casual Leave (CL)**

- **Maternity leave as per Govt. rules.**
- **Salary Advance facility.**
- **Uniform for all class IV staff provided by institution.**

The college makes efforts to enhance the professional development of its teaching and non-teaching staff. The teachers are encouraged and relieved from college duties to participate in Orientation/Refresher Courses. Attending Seminars /Conferences and Workshops and presenting papers.

The college provides encouraging and motivating work environment for the staff members. The work culture of the college is conducive to satisfactory performance by them. The college administration sympathetically considers the genuine personal problems of the staff members so that they find themselves at ease and contribute their best to the betterment of the institutional functioning.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/409_welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Not collected during the year 2023-24

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal financial audit every year. Internal audit is done by Chartered Accountants appointed by the college. External financial audit is done by Sthaniya Nidhi Sampariksha, Govt. of Chhattisgarh once in ten years. The external audit team verifies all the financial documents related to the public funds utilized by college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has well planned strategy for mobilization of fund and maximum utilization of resources. The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process. The College receives funds from the following sources.

- Fees collected from the students
- Development Fee
- Salary Grant for aided staff.
- Contribution made by the alumni.
- Government Scholarships
- Revenue earned from selling of admission form.
- Renting of the College infrastructure.

Utilization of Resources

College effectively utilizes the funds in the following ways: -

- Disbursal of staff salary
- Infrastructure augmentation such as construction and renovation of classrooms
- Plantation of trees and gardening.
- Library resources.
- ERP and ICT improvement
- Software and equipment purchase
- Organizing Seminars/lectures, conferences, workshops, training programmes
- Scholarship to the socially and economically marginalized students.
- Sports and cultural events.
- Observing the days of national significance
- Organizing extension activities
- Welfare measures to teaching and non-teaching staff

All the major financial decisions are taken by the principal and Governing Body. Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget, the purchasing process is initiated. Accordingly, the quotations called and purchase orders are placed. All transactions have transparency through bills and vouchers. The bill payments are passed after verification of items. Respective faculty member ensures that whether suitable equipment/machinery with correct specification is purchased. Financial audit is conducted by chartered accountant for every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/410_financial%20management.pdf
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 20 Nov. 2012. The IQAC is tasked with developing and implementing a comprehensive quality assurance system, encompassing the planning, monitoring, and evaluation of both academic and non-academic activities. Chaired by the Principal, the IQAC comprises members from the faculty, student body, and non-teaching staff. The team meets regularly to discuss and review the progress and effectiveness of the quality assurance system.

Quality Initiatives by IQAC:

The IQAC has elevated the quality of the institution across various levels, enhancing both academic and administrative support. It ensures a minimum set of standards for all internal activities, which include regular internal assessments, intra and inter-collegiate competitions, organizing seminars and conferences, assigning projects, and collecting regular feedback from students. The IQAC monitors the implementation of academic calendar, time table and teaching plans created and executed by the faculty. Online feedback is collected and analysed. Regularly conducted conferences, seminars and workshops to ensure that faculty remains updated with current trends. Students are encouraged to participate in co-curricular activities and publish research papers.

Effective Use of ICT in Teaching and Learning:

The IQAC has ensured that classrooms and computer lab are equipped with ICT facilities. Teachers are encouraged to utilize ICT tools, and workshops are organized to familiarize faculty with various teaching and communication technologies.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/374_feedbackcollege_001.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes. The standard methods of teaching, learning, and evaluation which are proven over the years are being followed:

Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshopsand many more.

Daily lecture Record: Everyday faculty prepare details of the lecture along with the topic covered.

Student learning outcomes: The institute monitors the performance of the students regularly. The following points are adopted by the institute in this context:

- Regular class tests and interactions
- Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
- Providing Lecture notes.
- Timely Redressal of students' grievances.

Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system.

Result analysis: Institute has the provision of analysis of students' performance after the announcement of their results.

Encouraging bright students: Every year different memorial awards are given to highest scoring students in final year of UG and PG level.

Feedback: Gathering feedback from students to facilitate reforms in the teaching-learning process.

MoUs: Focusing on signing Memorandums of Understanding (MoUs) that have academic and industrial significance.

File Description	Documents
Paste link for additional information	https://www.rcscollege.com/admin/templatepdf/411_All%20Functional%20MoUs%2023-24.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rcscollege.com/admin/templatepdf/416_annual%20report%20if%20iqac.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SRCS College has always ensured equal concern for girls and boys in all the curricular, co-curricular and extra- curricular activities within the institution. Gender sensitivity is an

essential value in the cultural ethos of the college and its neighbouring community, as is evident by the following facilities:

Safety and Security

- Security guards are deployed at main gate and students with valid identity cards are allowed into the campus.
- The college campus is under surveillance with CC cameras.
- Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers.
- The college ensures social security through Anti-Ragging Committee, Women Cell and Grievance Redressal Committee.

Counselling

- Keep in view the importance of counselling, the college adopted 'Mentor – Mentee' system which is carried out at Departmental level.
- Guest lectures are arranged to address health, stress or gender sensitization issues.

Common Room

- A separate common room with an attached wash room and other basic facilities is the primary requirement for the girl students so that they can meet their basic personal needs.
- Sanitary Pad Vending Machines have also been installed.

NSS & NCC Unit: Through the NSS and NCCunit, we organize public awareness campaigns about anti-discrimination and mechanisms of protection against gender-based discrimination with our students, thereby connecting the neighbourhood as well. Promoting activities related to health and nutrition, blood donation camps, aids awareness have always been encouraged to stimulate social responsibility among students.

File Description	Documents
Annual gender sensitization action plan	https://www.rcscollege.com/admin/templatep df/420_gender%20equity_001.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rcscollege.com/admin/templatep df/419_Promotion%20of%20gender%20equity.pd f

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The Institution practices smart initiative like reuse and recycle to enhance the current green efforts to maintain cleanliness and Eco balance in the campus. Separate bins for dry and wet recycle and other solid wastes are kept at prominent places in the campus. Bins are placed to collect the remnants of food. Bio-degradable waste materials are dumped only in the ecofriendly waste containers. All forms of Bio degradable and degradable material is finally collected from the campus by Nagar Nigam and been destroyed. Each room of the college is provided with the dustbin to segregate waste. All the departments produce solid waste like assignment and answer sheet and it is used to dispose once in three years.

Liquid Waste:

Liquid waste from toilets is collected in the separate septic pits. Since the efficient pits are not located near the water bodies, the effluent water get naturally filtered. This process is under taken in a place off the campus so that the environment is not vitiated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://www.rcscollege.com/admin/templatepdf/421_wastemanage.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File]()
Any other relevant documents	[View File]()

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File]()
Certification by the auditing agency	[View File]()
Certificates of the awards received	No File Uploaded
Any other relevant information	[View File]()

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College takes many initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. In order to promote religious harmony and national integration we celebrate Diwali, Ganesh Utsav, New Year, Saraswati Pooja, Vishwakarma Pooja. To develop cordial relationship among student senior student, extend a warm welcome to the juniors. Talks on gender sensitization, environment and sustainability and other programmes were organized to promote socioeconomic activities. Every Year college organizes blood donation drive. The NCC and NSS unit organize different programmes to uphold values of communal harmony and national integration. Institute has conducted lectures in the Kuthrel village for increasing their environmental and ethical awareness by conducting seven days NSS camp. The extension activities are targeted towards enabling a holistic environment for student development. College has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The college celebrates national festivals and initiate various activities for students to inculcate values for being responsible citizen and to imbibe the filling of patriotism and national unity. The college always ready to help the economically poor students financially and academically. Department of Political Science organizes Constitution Day and Human Right Day to sensitize the students and employees to the constitutional obligation. College is aware of the responsibilities of shaping and moulding students into a responsible citizen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The institution takes many initiatives like conducting awareness campaigns, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.

Departments of the institution and NSS and NCC unit are actively involved in conducting several activities for inculcating values for being responsible citizens are given below:

- **National Festivals**
- **Blood donation camp**
- **Human Rights Day**
- **Constitutional Day**
- **Voters awareness program**
- **Matdata Diwas**
- **AIDS Day**
- **Swachhata hi Seva**
- **Meri Mati Mera Desh**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College celebrates national festivals as well as birth anniversary of the great Indian personalities. College encourages students to relate with the cultural heritage by inculcating the importance of the culture. These events are followed either by lecture, rallies, pledge, awareness talk and other competitions are the integral part our college. Some National and International Commemorative Days are celebrated in college:

- Republic Day
- Independence Day
- World Environment Day
- International Yoga Day
- Hindi Diwas
- World AIDS Day
- Human Rights Day
- Constitution Day
- Librarian Day
- Teachers Day

- **Subhashchandr Bose Jayanti**
- **Yuva Diwas**
- **NSS Day**
- **NCC Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1

Title of the Practice: Know the Indian Constitution and Human Rights

Objectives of the Practice:

- **To develop the intellectual capacity of the students.**
- **Preparation for various competitive exams.**
- **To assess the intellectual ability of students**

The Context: The College The college is committed to develop and assess the intellectual ability of the students. The talent of the students can be identified through the General Knowledge competition.

The Practice: Inter college general knowledge competition is organized every year since 2021 for the colleges affiliated to Hemchand Yadav Vishwavidyalaya Durg. The topic of general knowledge of the competition is based on the Indian Constitution and Human Rights.

Evidence of Success: In session 2023-24 Eighty students are parteicipated from 27 colleges.

Problems Encountered: To include students from all the colleges

affiliated to the university.

Best Practice - 2

Title of the Practice – Nirdhan Chhatra Sahayata Kosh

Goal – To help poor and needy students.

The Context – To help poor and needy students the fund called Nirdhan Chhatra Sahayata Kosh is provided to students for paying fee, books and other items for educational needs. Every year applications are invited from students for the same.

The Practice -Every year applications are invited from students. All the applications received are examined by the committee. The amount available in the Poor Boys Fund is divided and distributed to the eligible applicants.

Uniqueness – 71 students are benefitedand Rs. 223000/ distributed during the year 2023-24.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- **College student Nitesh Kumar Sahu, a research scholar of Political Science of the college, represented India in the World Youth Festival held from 1 to 7 March in Sochi city of Russia.**
- **Six students of the college selected in the University Men's Football Team received the silver medal in the team event.**
- **Four students of the college selected in the University Kho-Kho (Men) Team received the bronze medal in the team event.**
- **Thirteen students of the college represented the university team in various sports in East Zone Inter University.**
- **Student Khomlal, a volunteer of National Service Scheme of the college has been selected for the state level camp.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **Planning to introduce new courses like BBA, BA B.Ed. & B.Com. B.Ed. from the session 2025-26**
- **To start English Literature as a additional subject of B.A. from 2025-26.**
- **Reconstruction of Canteen.**